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Office Memorandum • UNITED STATES GOVERNMENT

TO : Chief, Space, Maintenance & Facilities Division DATE: 2 September 1953

FROM : Chief, Motor Pool Branch

9/8/53 QDK.

SUBJECT: Report for Month of August

1. The following items are of interest to the Motor Pool Branch and are noted for your information.

2. Shuttle Bus Service.—

a. Number of passengers carried on busses from North Building, Quarters Eye, and Pentagon—31,695.

25X1A6a

b. Number of passengers carried on busses from North Building to [REDACTED] and Y Building—2,680.

c. Total passengers carried for the month—40,896 (a decrease ✓ of 6,239 passengers as compared to July 1953).

d. Daily average of bus passengers—1,947.

e. Total mileage of all busses—14,224.

3. Assigned and Pool Car Service.—

a. Total mileage of radio operated pool cars—3,958.

b. Total mileage of radio operated pool cars per day—188.

c. Total number of calls serviced by pool cars—407.

d. Total number of pool calls serviced by assigned cars—159.

e. Total mileage of all cars—61,981.

4. Monthly Mileage of Truck Operations.—

a. Total mileage of all trucks—7,970 (an increase of 1,558 miles as compared to July 1953).

[REDACTED] 25X1A9a

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NUMBER OF TRIPS MADE BY ASSIGNED
AGENCY PASSENGER VEHICLES FOR MONTH OF AUGUST

<u>Office</u>	<u>Average Number of Trips Per Day</u>	<u>Average Time Per Trip</u>
Deputy Director, CIA	2	1 hour 21 minutes
Deputy Director, Plans	3	1 hour 12 minutes
Deputy Director, Intelligence	7	48 minutes
Deputy Director, Administration	9	40 minutes
Office of National Estimates	3	49 minutes
Office of Scientific Intelligence	5	1 hour 20 minutes
Office of Research and Reports	4	1 hour 6 minutes
Office of Current Intelligence	7	43 minutes
Office of Collection and Dissemination	5	57 minutes
Office of Collection and Dissemination	6	47 minutes
Office of Operations	3	35 minutes
Office of Communications	4	59 minutes
General Services Office, Courier Office	6	1 hour 2 minutes
Personnel Office	5	45 minutes
Logistics Office	6	54 minutes
Technical Services Staff	6	1 hour 22 minutes
Office of Foreign Intelligence	3	1 hour 58 minutes
25X1A8a [REDACTED]	6	49 minutes
	5	50 minutes
Transportation and Finance Division	3	2 hours 20 minutes
National Security Council	3	56 minutes

TRIPS NOT LISTED

Office

Director, CIA